



IDHAYA ENGINEERING COLLEGE FOR WOMEN

CHINNASALEM-606 201, KALLAKURICHI DISTRICT, TAMIL NADU, INDIA.

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai.

NAAC Accredited, ISO 9001: 2015 Re-certified, 2(f) Status of UGC

A Christian Minority Institution run by the Franciscan Sisters of the Immaculate Heart of Mary Society, Puducherry.

Phone: 04151-258325, 258326

Website: www.iecw.edu.in

Email ID: idhaya@iecw.edu.in



Ref: IECW/IQAC/MEET/CIR/2023

Date: 15.03.2023

CIRCULAR

The Eleventh meeting of IQAC is scheduled on 17.03.2023 at 11:00 a.m in IQAC Conference hall, St. Mary's Block. All the members are invited to attend the meeting to discuss the following agenda.

Meeting Agenda:

Review of previous meeting minutes

11.1.1 Course Planning and Delivery

11.1.2 Enrolment of NPTEL Courses

11.2.1 Introduction of new question paper template for internal exams

11.2.2 Student Enrolment (AY 2023-24)

11.3.1 Innovation Ecosystem

11.3.2 Industrial Visit

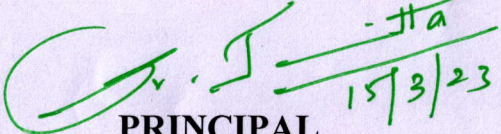
11.4.1 Drilling new bore well

11.5.1 Sports Activities

11.5.2 Conducting Placement Drives

11.6.1 NAAC AQAR Preparation and Submission

11.6.2 Performance Appraisal


PRINCIPAL

Copy to

1. Secretary for her kind information.
2. All the members of IQAC.
3. File.

Dr. Sr. A. JENITTA, M.E., Ph.D., M.ISTE
PRINCIPAL
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Ref: IECW/IQAC/Meeting/Attd./2023

Date: 17/03/2023

11th Meeting of Internal Quality Assurance Cell

ATTENDANCE DETAILS

Date/Time: 17.03.2023/11.00 a.m

Academic Year: 2022-23

Venue: Conference Hall , St. Mary's Block

Semester: Even

S.No.	Name of the Participants	Designation	Role of IQAC	Signature
1.	Dr. Sr. A. Jenitta	Principal	IQAC Chairman	
2.	Mr. A. Joseph Selva Kumar	ASP & Head / IT, Director - CTLD	IQAC Co-ordinator	
3.	Sr. M. Clara Mary	Financial Administrator	Management Representative	
4.	Mrs. K. Gandhimathi	Vice Principal, ISO - MR	Governance, Leadership and Management	
5.	Mr. S. Jayaprakash	ASP & Head / CSE, NBA Co-ordinator, Director - ITEIC	Teaching - Learning and Evaluation	
6.	Sr. J. Arockia Jaya	ASP / CSE, HR Services, Security Services	Institutional values and Best Practices	
7.	Mrs. P. Poovizhi	ASP & Head / ECE, Student Support & Adm. Convenor - CDC	Student Support and Progression	
8.	Mr. V. Karthikeyan	AP & Head / EEE, Convenor - IIC	Curricular Aspects	
9.	Dr. S. Jayasundar	Prof. & PG Head / CSE, Director - R&D	Research, Innovations and Extension	
10.	Sr. I. Maria Anand Milani	AP/IT, IT Support & maintenance	Infrastructure and Learning Resources	
11.	Sr. C. Jansi Sophia Mary	ASP / CSE, TPO	Estate maintenance	
12.	Sr. J. Catherina Mary	AP & PG Head / CS	Transport Services	



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13.	Rtn. A. Rajendhiran	Rotarian, Rotary Club, Chinnasaalem.	Nominee from Local Society	A. Rajendhiran
14.	V. Janani	IV year / EEE	Members – Student Representatives	V. Janani
15.	M. Ramani	IV year / IT		M. Ramani
16.	Ms. S. Shanmathi	III year / CSE		S. Shanmathi
17.	Ms. A. Lourdu Priya	III year / ECE		A. Lourdu Priya
18.	M. Sudharshana	Associate Product Specialist, CTS Chennai.	Member - Alumni	AB
19.	Mr. Mogal Amjad Baig	Managing Director, Right Renewable Tech., Chennai.	Member - Employer	AB
20.	Mrs. P. Vimala Devi	HR Manager, Caliber Embedded Technologies, Coimbatore.	Member - Industrialist	P. Vimala Devi
21.	Mr. B. Venkatesan	Parent Virudhachalam	Member – Parent Representative	AB
22.	Mr. S. Silambarasan	AP / EEE	Member Secretary	Ambarasan 17/3/23
23.	Mrs. V. Archana	AP / IT	Additional Members	Archana
24.	Mr. T. Sundaramurthy	Librarian, Infrastructure & Legal Approvals		T. Sundaramurthy
25.	Mrs. P. Dhanalakshmi	Lab Instructor / CSE		P. Dhanalakshmi

Josephine
17/3/23

IQAC Co-ordinator

IQAC CO-ORDINATOR

**IDHAYA ENGINEERING COLLEGE FOR WOMEN
CHINNASALEM-606 201, KALLAKURICHI DT.**

G. J. Ha
17/3/23

IQAC Chairman

**Dr. Sr. A. JENITTA, M.E., Ph.D., M. ISTE
PRINCIPAL**

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Ref: IECW/IQAC/MoM-11/2023

Date: 20/03/2023

**Minutes of the 11th meeting of the IQAC held on 17-03-2023 at 11a.m
in IQAC Conference Hall, St. Mary's Block, IECW.**

The meeting began with a prayer. Dr.Sr.A.Jenitta, Principal/Chairman of IQAC presided over the meeting. And she welcomed all the members of IQAC.

Members Present: All the members of IQAC except the following members who were granted leave of absence.

1. Ms. M. Sudharshana
2. Mr. Mogal Amjad Baig
3. Mr. B. Venkatesan

ACTION TAKEN REPORT

Er. A. Joseph Selvakumar, HoD/IT, the IQAC Co-ordinator reviewed and explained the action taken report of the previous IQAC meeting held on 08-09-2022.

Ref. No	Points Discussed	Action taken
10.1.1	AICTE Internship Program	15 students from final years have registered in the AICTE Internship website.
10.2.1	Course File Preparation and Submission	The course file was prepared by concern faculty in-charges and submitted to HoDs.
10.3.1	Newly Ph.D Registered Faculty	In progress.
10.3.2	Faculty Development Activities	One week FDP on Recent Trends on IOT and its applications was conducted by Department of CSE in association with Pearlsys Software Training & Development, Salem from 13-18 th February, 2023. A one day Workshop on Integrating Chat GPT with Excel and Faculty Orientation Programme on Familiarization of National Education Policy were planned to conduct on April 2023.
10.3.3	Collaborative Activities for Research and Internship	Signed MoUs with Sri Sai Ranganathan Engineering College on 07-10-2022, with Xavier Institute of Engineering on 25-11-2022 and with Yellowmatics IT & Skill Development Solutions on 15-03-2023.
10.3.4	Extension and Outreach Programmes	One Project Expo was conducted by ITEIC committee. Totally ten non-technical Outreach Extension



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		Programmes was conducted by NSS team.
10.5.1	Sports and cultural events / competitions	Tech Fest was conducted on 11.01.2023. An essay competition was conducted on 12.10.2022. English Debate and Face Painting were conducted on 03.12.2022. Various sports competitions were conducted by NSO Committee.
10.6.1	ICT enabled teaching learning process	As a continual improvement in ICT enabled teaching learning process we have established digital lab with smart board for the cost of 12 Lakhs sponsored Nasscom Foundation on 14.03.2023.
10.7.1	Installation of New Clubs	Media Club of Idhaya was Implemented.

Er. A. Joseph Selvakumar, HoD/IT, the IQAC Co-ordinator, introduced the agenda of the day for discussion and resolving.

11.1.1 Course Planning and Delivery

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to stick with the academic calendar for course plan and delivery and try to complete it without any deviation.	All HoDs	July 2023

11.1.2 Enrolment of NPTEL courses

Conclusion Drawn/Action Plan	Responsibility	Timeline
The IQAC chairman instructed to motivate students and faculty members to enroll for NPTEL courses for acquiring knowledge beyond the curriculum.	All HoDs	July 2023

11.2.1 Introduction of new question paper template for internal exams

Conclusion Drawn/Action Plan	Responsibility	Timeline
Already we are following the Revised Blooms Taxonomy for setting of Internal exam question papers. In addition it was decided to introduce new question paper template including PO-PI mapping and chart models.	IQAC and All HoDs	March 2023

11.2.1 Student Enrolment (AY2023-24)



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Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to improve the admissions for the upcoming academic year compared to the previous year. It was also suggested skill based learning need to be included to improve the admission.	CDC In-charge	August 2023

11.3.1 Innovation Ecosystem

Conclusion Drawn/Action Plan	Responsibility	Timeline
The IQAC chairman suggested to conduct good number of workshops and seminars on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.	IIC Convener & EDC In-charge	September 2023

11.3.2 Industrial Visit

Conclusion Drawn/Action Plan	Responsibility	Timeline
Student members are requested to arrange industry visit at the mid of the semester itself. Hence, the IQAC chairman instructed the IV Co-ordinators to arrange IV for the students.	All HoDs	2023

11.4.1 Drilling new bore well

Conclusion Drawn/Action Plan	Responsibility	Timeline
To ensure adequate water supply for our institution, it was decided to drill a new bore well in our college premises.	Management	June 2023

11.5.1 Sports Activities

Conclusion Drawn/Action Plan	Responsibility	Timeline
The Chairman of IQAC instructed the physical director to give good coaching and to make our college to win many awards in the upcoming Anna University zonal level tournament.	NSO Committee	October 2023

11.5.2 Conducting Placement Drives

Conclusion Drawn/Action Plan	Responsibility	Timeline
To enhance the placement record of the institution, it was decided to conduct placement drives for all streams.	T&P cell members	June 2023



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11.6.1 NAAC AQAR Preparation and Submission

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to prepare the documents as per the format of AQAR for the academic year 2022-23.	IQAC and All criterion heads	December 2023

11.6.2 Performance Appraisal

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to revise the faculty appraisal form for both Teaching and Administrative staff members.	HR Services In-charge	March 2023

The meeting came to an end with prayer. The next IQAC meeting will fall in October 2023.

Joseph Hill
20/3/23
IQAC Co-ordinator

G. J. Ha
20/3/23
IQAC Chairman

IQAC CO-ORDINATOR
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