



IDHAYA ENGINEERING COLLEGE FOR WOMEN

CHINNASALEM-606 201, KALLAKURICHI DISTRICT, TAMIL NADU, INDIA.

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai.

NAAC Accredited, ISO 9001: 2015 Re-certified, 2(f) Status of UGC

A Christian Minority Institution run by the Franciscan Sisters of the Immaculate Heart of Mary Society, Puducherry.

Phone: 04151-258325, 258326

Website: www.iecw.edu.in

Email ID: indhaya@iecw.edu.in

Ref: IECW/IQAC/MEET/CIR/2022

Date: 29.04.2022

CIRCULAR

The ninth meeting of IQAC is scheduled on 02.05.2022 at 11:00 a.m in IQAC Conference hall, St. Mary's Block. All the members are invited to attend the meeting to discuss the following agenda.

Meeting Agenda:

Review of previous meeting minutes

1. Course planning and delivery
2. Addon Courses
3. Feedback System
4. Student Enrolment (AY 2022-23)
5. Hybrid mode of Learning
6. MOU with National level Educational Institutions
7. Sports Activities
8. NAAC AQAR Preparation and Submission


PRINCIPAL

Dr.R.GURUMANI M.E., Ph.D., M.B.A., M.ISTE., F.I.E.,
PRINCIPAL

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Copy to

1. Secretary for her kind information.
2. All the members of IQAC.
3. File.



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Ref: IECW/IQAC/Meeting/Attd./2021

Date: 02/05/2022

9th Meeting of Internal Quality Assurance Cell

ATTENDANCE DETAILS

Date/Time: 02.05.2022/11.00 a.m

Academic Year: 2021-22

Venue: IQAC, St. Mary's Block

Semester: Even

S.No.	Name of the Participants	Designation	Role of IQAC	Signature
1.	Dr. R. Gurumani	Principal	IQAC Chairman	
2.	Dr. Sr. A. Jenitta	Vice Principal, Professor/ECE	IQAC Co-ordinator	
3.	Sr. M. Clara Mary	Financial Administrator	Administrative Officer	
4.	Mrs. K. Gandhimathi	ASP/CSE, Student Support Administrator	Administrative Officer	
5.	Sr. I. Maria Anand Milani	AP/IT, IT Support & System Administrator	Administrative Officer	
6.	Mr. A. Joseph Selva Kumar	ASP / IT, TPO, NAAC Co-ordinator	Faculty Member	
7.	Dr. A. Praveena	Prof. / Chem., HR Services i/c, ISO-MR	Faculty Member	
8.	Mr. S. Jayaprakash	ASP & Head / CSE	Faculty Member	
9.	Mr. V. Karthikeyan	AP & Head / EEE	Faculty Member	
10.	Mrs. P. Poovizhi	ASP & Head / ECE	Faculty Member	
11.	Mrs. P. Sumathi	AP & Head / IT	Faculty Member	
12.	Dr. S. Jayasundar	Prof. & PG Head / CSE	Faculty Member	
13.	Dr. S. A. Amutha Jeevakumari	Prof. & PG Head / ECE	Faculty Member	



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14.	Sr. J. Arockia Jaya	ASP / CSE, Transport Services i/c	Members - Management	<i>Sr. J. Arockia Jaya</i> 2/5/22
15.	Sr. C. Jansi Sophia Mary	ASP / CSE, Security Services i/c		<i>Sr. C. Jansi Sophia Mary</i>
16.	Sr. J. Catherina Mary	AP / ECE, Estate maintenance i/c		<i>Sr. J. Catherina Mary</i>
17.	Rtn. A. Rajendhiran	Rotarian, Rotary Club, Chinnasalem	Nominee from Local Society	<i>Rtn. A. Rajendhiran</i>
18.	R. Kaviyadharshini	IV year / CSE	Members - Student	<i>R. Kaviyadharshini</i>
19.	M. Himalda Francina	IV year / ECE		<i>M. Himalda Francina</i>
20.	V. Janani	III year / EEE		<i>V. Janani</i>
21.	M. Ramani	III year / IT		<i>M. Ramani</i>
22.	M. Sudharshana	Associate Product Specialist, CTS, Chennai	Member - Alumni	AB
23.	Mr. Mogal Amjad Baig	Managing Director, Right Renewable Tech., Chennai,	Member - Employer	AB
24.	Mrs. P. Vimala Devi	HR Manager, Caliber Embedded Technologies India (P) Ltd., Coimbatore	Member - Industrialist	<i>M. P. Vimala Devi</i>
25.	Mr. S. Murugan	Supervisor, Indian Commodity Pvt.Ltd, Virudhachalam	Member Stakeholder - Parent	<i>S. Murugan</i>
26.	Mr. S. Silambarasan	AP / EEE	Additional Members	<i>Mr. S. Silambarasan</i>
27.	Mrs. V. Archana	AP/IT		<i>Mrs. V. Archana</i>
28.	Mrs. P. Dhanalakshmi	Lab Instructor / CSE		<i>Mrs. P. Dhanalakshmi</i>

S. J.
IQAC Co-ordinator
2/5/22

IQAC CO-ORDINATOR
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Reson
IQAC Chairman

Dr. R. GURUMANI M.E., Ph.D., M.B.A., M. ISTE., F.I.E.,
PRINCIPAL
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Ref: IECW/IQAC/MoM-09/2022

Date: 05/05/2022

**Minutes of the 9th meeting of the IQAC held on 02-05-2022 at 11a.m
in IQAC Conference Hall, St. Mary's Block, IECW.**

The meeting began with a prayer. Dr. R.Gurumani, Principal/Chairman of IQAC presided over the meeting. And he welcomed all the members of IQAC.

Members Present: All the members of IQAC except the following members who were granted leave of absence.

1. Ms. M. Sudharshana
2. Mr. M. Mogal Amjad Baig

ACTION TAKEN REPORT

Dr. Sr. A. Jenitta, Vice-Principal/IQAC Co-ordinator reviewed and explained the action taken report of the previous IQAC meeting held on 22-11-2021.

Ref. No	Points Discussed	Action taken
8.1.1	Conducting events related to cross-cutting issues such as human values, gender equity, professional ethics, environment and sustainability.	Conducted.
8.1.2	Arranging Industrial visits and online internships for Enhancing Experiential Learning.	Industrial Visit was arranged for all four year students. Totally 108 students attended online Internship in various companies.
8.1.3	Feedback collection from the stakeholders about the curriculum for Regulation 2021.	Implemented.
8.2.1	Skill-based and job-oriented learning for improving the admission.	Robotics class was conducted for second year students on every Wednesday under Skill-based learning. Soft skills training programme was conducted for final year students on every Saturday. A new trainer was appointed for Soft skills training programme and technical courses.
8.2.2	Conducting Special Programmes on cutting-edge technologies for Advanced Learners and special coaching classes, peer group study	Implemented.



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	and rectification tests Slow Learners.	
8.3.1	For Creating Innovation Ecosystem ED cell of our institution has taken the initiative to conduct awareness on entrepreneurship in association with EDII-TN Villupuram Hub.	Implemented.
8.3.2	Enhancing the number of Ph.D scholars in the college.	Two faculty members were registered Ph.D.
8.3.3	Extension and Outreach Programmes.	Conducted.
8.3.4	Collaborative Activities for Research and Internship	Conducted.
8.4.1	Updating server configuration to enhance ICT-enabled facilities.	Implemented.
8.5.1	Collaboration with Non-Governmental Agencies to improve placement records.	Signed MoUs
8.5.2	Conducting Sports and Cultural Events/Competitions.	Conducted sports and cultural events and prizes were distributed in the college day celebration.
8.6.1	Organizing Professional Development Programme to enhance the competency of the faculty members.	Implemented.
8.6.2	AAA Review and Action Taken	AAA external audit was conducted on march 2022.
8.7.1	Installation of New Science Club for empowering women	Implemented.

Dr. R. Gurumani, Principal/Chairman of IQAC, appreciated the IQAC coordinator, all criterion heads, and all faculty members for getting B+ grade in the first cycle of NAAC accreditation. Further, he insisted all the criterion heads and all faculty members improve the grade in the next cycle of accreditation.

Dr. Sr. A. Jenitta, Vice-Principal/IQAC Co-ordinator, introduced the agenda of the day for discussion and resolving.

9.1.1 Course planning and delivery

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to stick with the academic calendar for course plan and delivery and try to complete it without any	All HoDs	December 2022



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deviation.

9.1.2 Addon Courses

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to conduct on-site addon courses on advanced technical subjects, not given in the curriculum to all higher semester students for the upcoming academic year.	All HoDs	November 2022

9.1.3 Feedback System

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to develop ERP software for collecting feedbacks from the students, alumni, faculty, and employers and the responses have to be consolidated and analysed.	IQAC Co-ordinator	August 2022

9.2.1 Student Enrolment (AY 2022-23)

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to improve the admissions for the upcoming academic year compared to the previous year. It was also suggested skill based learning need to be included to improve the admission.	T&P cell faculty In-charges	September 2022

9.2.2 Hybrid mode of Learning

Conclusion Drawn/Action Plan	Responsibility	Timeline
IQAC Co-ordinator instructed the faculty members to utilize ICT-enabled facilities for taking classes in addition with the traditional black board method.	All HoDs	July 2022

9.3.1 MOU with National level Educational Institutions

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to sign MOU with National level Educational Institutions and to conduct good number of seminars and orientation programmes for benefit of the	All HoDs	December 2022



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students.

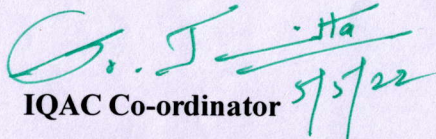
9.5.1 Sports Activities

Conclusion Drawn/Action Plan	Responsibility	Timeline
The Chairman of IQAC instructed the physical director to give good coaching and to make our college to win many awards in the upcoming Anna University zonal level tournament.	NSO Committee	December 2022

9.6.1 NAAC AQAR Preparation and Submission

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to prepare the documents as per the format of AQAR for the academic year 2020-21.	IQAC and All criterion heads	August 2022

The meeting came to an end with a prayer.


IQAC Co-ordinator

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IQAC Chairman

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